

NEVADA STATE BOARD OF PODIATRY

BOARD MEETING MINUTES OF August 8, 2022

1. *Call to order, roll call of members, and establish quorum.*

The meeting was called to order at 5:33 p.m. by President Dr. Kenneth Jarvis.

Board Members present: Dr. Kenneth Jarvis, President

Dr. Katheryne Glantz, Vice-President;

Dr. Christine Clark, Secretary/Treasurer;

Dr. Denise Tropea-Kelly, Board Member;

Dr. Mel Minarik, Board Member

Non-Members present: Carolyn J. Cramer, Esq., Executive Director; Richard Dreitzer, Esq. Board Counsel; Aohdan Downey, Interim Carrara Nevada

Absent: None

Members of the public present: None

2. *Public comment.* No members of the public present at this time.

3. *Review and approve the June 13, 2022 Board of Podiatry meeting minutes.*

Motion to approve the June 13, 2022 meeting minutes as written made by Board Member Dr. Minarik

Second to motion Vice-President Dr. Glantz;

Motion passes unanimously

4. *Review and approve the financial status of the Board for June 2022 and July 2022*

The report was given by Secretary/Treasurer Dr. Clark on the financial activities, and questions were taken from the Board Members regarding the review of the financial activity memo and financial statements. Secretary/Treasurer Dr. Clark and Executive Director Cramer reported that the checking account balance was \$ 2,566.07 and the money market was \$151,214.85 as of the date of the meeting. On, August 1, 2022, \$2,000 was transferred from the money market to cover an unanticipated expense from Carrara Nevada. Secretary/Treasurer Dr. Clark recommended transferring \$6,000 from the money market account to the checking account to cover Board expenses until revenues come in from renewal season which will begin on September 1. The Board was advised that the property management company responsible for rents was requiring the use of a payment portal beginning October 1 and would no longer accept cash, checks or money orders. Executive Director Cramer advised that she will try to make payment using the bill pay system associated with the checking account, or electronic transfer or her personal credit card and seek reimbursement with the Board.

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Motion to approve the finances of the Board for June and July 2022 made by Vice-President Dr. Glantz;

Second to motion Secretary/Treasurer Dr. Clark;

Motion passes unanimously

Motion to transfer \$6,000 from the money market to the checking account made by Secretary/Treasurer Dr. Clark;

Second to motion Board Member Dr. Minarik;

Motion passes unanimously

5. Review and discuss activities of the Board office and all matters relating thereto.

Executive Director Cramer indicated the following had occurred since the last meeting:

- There are 170 active podiatric physicians. Two new licenses have issued. One application is under active review.
- There are 56 active podiatry hygienists. No new licenses have issued. Two applications are pending.
- No complaints have been received.

The audit process is underway.

The renewal season will begin soon and the official start date goal is September 1.

This was a report only.

6. Review, discussion and potential action regarding the legislative matters and the Interim Session reported by Carrara Group LLC.

Aodham Downey, an intern with Carrara Nevada, gave a report on the status of the elections in Nevada.

This was a report only.

7. Review, discussion and potential action, including possibly changing the terms and condition of the licensure of Mario Pacada, DPM, license number 2067. (Possible closed session for the Board to discuss the character, professional competence, alleged misconduct, or physical or mental health of the person as allowed under NRS 241.030.)

As a preliminary matter, Board member Dr. Tropea-Kelly disclosed that she is Dr. Pacada's practice mentor and would abstain from voting in this matter, if a vote was

required. Dr. Pacada consented to his review being heard in public. Executive Director Cramer gave a brief overview of the procedural history of this appearance.

Dr. Pacada and Board Member Tropea-Kelly started the presentation by telling the Board that Dr. Pacada would like to start working at a clinic called First Person's Clinic up to four days per month with Dr. Tropea-Kelly acting as his practice monitor in both the Toe-Tal Family practice as well. During questioning Vice-President Dr. Glantz asked if Dr. Tropea-Kelly monitored 100 percent of Dr. Pacada's records and she responded that at this time Dr. Tropea-Kelly would review approximately 70% of Dr. Pacada's patient records and that she had found no issue with his practice to date. The Board further discussed the mechanics of reviewing the records Dr. Pacada would create in his position with First Person's Clinic. Vice-President Dr. Glantz asked if the new clinic knew about his practice being monitored by the Board and Dr. Pacada answered that he had disclosed everything to the clinic.

Motion to approve the reduction of monitoring to fifty percent of the records made by Dr. Pacada over the next year by Dr. Tropea-Kelly made by Vice-President Dr. Glantz;

Second to the Motion Secretary-Treasurer Dr. Clark;

Motion passes unanimously

8. Review, discussion and potential action regarding whether a limited licenses registration certificate grandfathered in radiation therapy is precluded from using a TENS unit under the podiatric practice act.

Executive Director Cramer gave a brief overview of the topic and answered questions of the board members.

The Board members puzzled over the question for a brief period of time trying to understand why someone would ask the question because it was the opinion of the Board that this question was not within their jurisdiction of the Board and Staff was directed to tell the requestor that no opinion would issue.

9. Review, discuss and potential on the FPMB Annual Meeting 2022 recap.

Executive Director Cramer gave the Board a copy of the FPMB Annual Meeting 2022 recap for consideration. Executive Director Cramer answer questions of the board members. No further action was taken.

Motion to accept the FPMB Annual Meeting 2022 recap made by Vice-President Dr. Glantz;

Second to the motion Secretary/Treasurer Dr. Clark;

Motion passes unanimously

10. Review, discuss and potential action on having a physical presence meeting in Reno, Nevada.

Executive Director Cramer laid out the options. A discussion was held and the time of 11:00 a.m. was picked.

Motion to have the next meeting be a physical presence meeting in Reno, Nevada on October 3, 2022 at 11:00 a.m. made by Vice-President Dr. Glantz;

Second to the motion Secretary/Treasurer Dr. Clark;

Motion passes unanimously

11. Future agenda items.

- a. Review and approve August 8, 2022 Board meeting minutes.
- b. Review and discuss financial status of the Board and all matters relating thereto.
- c. Review and discuss activities of the Board office and all matters relating thereto.
- d. Review and discuss Legislative Update
- e. Review, discuss and acceptance of Audit
- f. Waiver of fees

Motion to approve items a through f made by Vice-President Dr. Glantz;

Second to motion Board Member Dr. Minarik;

Motion passes unanimously

12. Discussion, possible decision on date of next Board meeting.

The next Board meeting is scheduled for October 3, 2022 at 11:00 a.m. in Reno, Nevada with the next tentative meeting date approved November 14, 2022 at 5:30 p.m.

Motion to approve the date of the next meeting made by Board Member Dr. Minarik;

Second to the motion Board Member Dr. Tropea-Kelly;

Motion passes unanimously

13. Public Comment. No members of the public present at this time.

14. Attorney-client meeting.

Richard Dreitzer, Board Legal Counsel, did not see a need to close the meeting at this time.

15. Adjournment.

Motion to adjourn the meeting of the Nevada State Board of Podiatry at 6:44 p.m. made by Vice-President Dr. Glantz;

Second to motion Secretary/Treasurer Dr. Clark;

Motion passes unanimously